

**TOWN OF RICHLAND
APPLICATION FOR USE OF PARK IN THE HAMLET OF RICHLAND**

Date of Application _____

AREA TO BE USED

Playground/Pavilion _____ Pond _____

Date _____ Time _____

Organization Requesting Use _____

Purpose _____

Contact Name _____ Address _____

E-mail _____ Phone # _____

Number of persons expected to attend the event _____

Drop off application to the Town of Richland Town Clerk's Office, mail to Town of Richland Town Clerk, 1 Bridge St., Pulaski, NY 13142, or e-mail Millie Newcomb @ townclerk@townofrichland.org

OFFICE USE ONLY:

Richland Park conditions for approval (if any) _____

Kevin Balcom/Haldane Supervisor: Approved _____ Not Approved _____

**Rental Fee of \$50 Refundable Deposit of \$25 Refunded on _____
(after inspection by the Town)**

TOTAL DUE \$75 Pd. On _____ Cash or Check # _____

Requirements for using the pavilion:

At the close of the event, all debris and trash must be picked up and removed by the organization (carry in, carry out). The applicant must pay for any damage to the pavilion or grounds.