

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY

DATE: June 13, 2023

KIND OF MEETING: Regular Town Board Meeting

PLACE: Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

BOARD MEMBERS PRESENT: Supervisor Kern Yerdon
Councilwoman Donna Gilson
Councilman Allen Goodsell
Councilwoman Sue Haynes
Councilman Robert North

OTHERS IN ATTENDANCE: Town of Richland residents, Larry Atkinson, Rich and Maribeth Kuehner, Jeff Edick Eric Pappa, Water Supervisor, Ron Novak, B&G Superintendent, Kevin Balcom, County Legislatures, Ed Gilson and Herb Yerdon, Town Historian, Shawn Doyle, Comp. Board Chairperson, Dawn Holyinski, Water Board member, Tim Crouch, CEO/ZEO John Howland, Attorney Graham Seiter, and Town Clerk Millie Newcomb.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. with Supervisor Yerdon leading in the Pledge of Allegiance.

PUBLIC COMMENT: No public comment at this time

LEGISLATIVE REPORT First up is Legislator Herb Yerdon. The Oswego County Division of Mental Hygiene asks residents with mental health disorders, developmental disabilities or a substance use disorder to complete a short survey about their transportation needs after regular business hours. Surveys can be completed by residents with mental health disorders, developmental disabilities or a substance use disorder. Family members or caretakers can also submit the survey on their behalf. Go to

www.surveymonkey.com/r/PCMHYGAFYERHOURStransportationSurvey2023

Next, a listing of the 2023 County Paving Projects around Oswego County. The public is invited to comment on changes to Oswego County Agricultural districts. Oswego County's Farmland

Protection Board conducted the review and reached out to all landowners currently in the Ag District to confirm their enrollment and offer them the opportunity to opt out of it. Properties can be added to the district for a limited time every year. However, only during this eight year review can landowners who have property in it choose to have their parcels removed from it. Farmers Market Coupons Now Available for Veterans. The Leadership Oswego County Youth (LOCY) is now accepting applications from Oswego County high school students who are interested in developing their leadership skills. Any high school student interested in participation may apply online at <https://zfrmz.com/XQe8KYVmfkeQX3WVvj3>. Application deadline is Sunday, June 25. 10 Spring Clean-Up Safety tips. Be sure the brain is engaged before putting the body into motion. The Oswego County Fair Board is looking for volunteers to help with various projects and events at the fairground in Sandy Creek. Interested people are invited to come to its next general meeting at 7pm on Monday, June 5 in the entertainment building on the grounds. Legislator Gilson is next. The Economic and Development and Planning Committee is preparing for not only Mycron, there is a need in all communities to prepare. The committee is going to appropriate money for Towns and Villages to update their Comprehensive Plans and Zoning Laws. There has not been an amount figured yet. Any town or Village that has a Comprehensive Plan in place and gets money can use that money for any projects in that plan. Some communities do not want growth. For the ones that do, this is a great opportunity. Supervisor Yerdon would like to Thank the Legislators for always coming to the Town Board Meetings and giving the updates from the county.

ZONING AND CODE REPORTS: The Town Board has a copy of the latest Building and Zoning permits that were issued for the month. The Planning Board next week is considering a Special Permit amendment for the Selkirk Lighthouse for a restaurant and pavilion, now they want to turn the pavilion into a banquet facility and the pavilion into a restaurant. It will be a lot smaller. One more campground, a 6 unit facility on Town Road. Mr Howland has been dealing with the owner of the Solar Field over on State Route 3 by Mr Grays. All the Trees are dead. They will be back in September to replace 544 new trees. Still working on changes on zoning, Will talk about 2 notice junk violations at next month's meeting. Councilman North asked about the campground on Spring Brook. He had heard that the modular units are not going to be erected on the campsite or will not be part of the original site plan. Mr Howland advised that he had not heard that. The original site plan called for 21 park models and 10 RV's. To change this he would have to come back to the planning board with a new site plan. The last approved site plan was for 21 park models and 10 RV's sites For 4 campsites were taken out. The owner is going to try to get the infrastructure in this year, no campsites or maybe just 1 site but as far as the campground nothing will happen until next year. Councilwoman Gilson asked if the site plan had changed and ZEO/CEo Howland answered yes before the public hearing. His final site plan was 21 park models and 10 RV's. If he wants to change it he has to come back and get it approved. Mrs. Gilson said that is the part she doesn't like to amend, amend, amend. The location of the park model or the RV doesn't change. It's a campground. Councilman North asked about the campground on the corner of Lehigh and Route 13. On Lehigh and Rt 13. They

got a permit for 1 cabin and storage shed. Mr Howland has been in the shed numerous times, and it's not being used as a camp. He can have the camper there since it is licensed and even if it's not, you can have one unlicensed vehicle on your property. By the end of the month, Councilman North and Mr Howland will ride and look at junkyards and fish cleaning stations.

A **Public Hearing** will be at the next Town Board Meeting on July 11th to adopt a Local Law to establish a moratorium, application and or construction of Recreation Vehicle or development of Campgrounds in the Town of Richland. ***A motion to have a Public hearing at the next Town Board Meeting was made by Councilwoman Haynes and seconded by Councilman Goodsell. With no more discussion and in a roll call vote, this motion was carried with a vote of "AYE".***

COMPREHENSIVE PLANNING BOARD MINUTES/UPDATES: The Board discussed Climate Action Update. A motion made by Councilwoman Gilson and seconded by Councilwoman Haynes to accept and pass the Climate Action Update. With no more discussion, and in a roll call vote, all were in favor with a vote of "AYE:."

HIGHWAY REPORT: Three miles of paving has been completed. 6.7 miles of chip seal is done. New shoulders on the black top is also completed. Finally started mowing and some ditching has been done. On the Dry Bridge Road, on the south side of the road, the Town of Richland owns 45.14 acres. Mr Jeff Edick has asked to purchase the property. Mr Edick owns property behind this parcel that is landlocked and he would like to purchase this parcel to have road access. Superintendent Fox wasn't sure of the process in selling this parcel of land. According to Attorney Seiter, the Town Board has to deem the property is no longer useful to the town and it has to go out for bid and the sale is subject to permissive referendum. The Board has to set a price for the property The Board will get with Mr Edick once the price has been determined. The next item is the Highway would like to update the street sweeper. This would be another IMA with the Towns of Sandy Creek and Redfield. This machine would be 2021. The Towns of Orwell and Boylston would like to purchase the current sweeper. The cost to update the new sweeper would be \$36,000. It would be \$12,000 per Town for the newer sweeper. Superintendent Fox is asking the Board if he can take the Money from the Equipment fund to pay for the sweeper. Mr. Balcom said the new sweeper is very similar to the sweeper the Town has now. Supervisor Yerdon would like the agreement looked over by Attorney Seiter. The Board would like to Establish a Capital Reserve Fund to be known as the Town of Richland Highway Equipment Capital Reserve Fund. Mr Petrie said the language wasn't clear so this basically makes it more clear. A motion to change the title to the Town of Richland Highway Equipment Capital Reserve Fund was made by Councilwoman Gilson and seconded by Councilman Goodsell. With no more discussion, and in a roll call vote, all were in favor with a vote of "AYE".

BUILDINGS AND GROUNDS & RICHLAND PARKS: We had another incident at the Pavillion and Bathrooms at the Haldane Center. Someone smashed a window in the concession stand and smashed the locks on one of the Bathrooms. The cameras were not recording at the time, but Mr Balcom has been with Noah from ARC-IT and the cameras are now up and recording. The Highway has been working with limited people at the time. Alan Kling has retired, one man is out due to back issues and one has resigned. An ad for help will be placed in the paper and also on the Towns Facebook page and website.

KL CONSULTING CONTRACT: Contract for Kristy LaManche is up next. Her contract is expired and the Board would like to keep her under contract. ***A motion to extend Ms LaManche's contract was made by Councilwoman Haynes and seconded by Councilwoman Gilson. In a roll call vote, all were in favor with a vote of "AYE".***

WATER DEPARTMENT: Last spring the Board created the Repair Reserve for districts 1,2,3 and 5 and they also created a Capital Reserve Fund for District #5. Those funds remained unfunded until the 2022 budget was completed. Now that it is done, this is a reallocation of those funds that were left at the end of 2022 to establish repair fund for districts 1 & 2, \$15,000 for district # 3 and \$1823 for district #5. Laird and Tammie went through everything and this is what was left. The repair reserves, they had come up with a figure that was much higher than what he was looking for. Mr Novak views the repair reserves for emergency services. They have a different set of rules for how they are to be operated and it's for emergencies such as main breaks, things that are significant. The majority of the money should, in his view, be in the Capital Reserves fund. You should be able to plan for these projects and go through the different procedures when we need to replace stuff. ***A motion to make the changes as outlined in the Resolution to establish a Capital reserve and Repair funds was made by Councilwoman Gilson and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".***

A motion to contract with NY Underground Inc. to do Directional Drilling for longside taps at the rate of \$25 per foot for 2023. This motion to authorize Supervisor Yerdon to sign the agreement was made by Councilman Goodsell and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE".

In 2022 we pumped 48,735,200 gallons and so far this year we have pumped 54,509,600 gallons. This is an increase of 11.85% . The amount of water pumped is going up dramatically. A typical weekday we are pumping about 650,000 gallons and on the weekends it's about 850,000 to 1 million gallons. With this data, in 2022 we pumped 7,495,000 gallons from the Fernwood wells, so far this year, we have pumped 11,147,000 with one of the pumps down for 2 months and it pumped 11,000,000 gallons? That is a 48.7% increase. With that the Board was informed that the wells had been cameraed . The pumps were working at 63.5% capacity, they are now at 59%. The well pumps are dying. The electric bills are rising. The pumps have to run 2x's harder to keep up. It would cost about \$39,906 to completely overhaul wells 1 & 2 in Fernwood. WE have to replace them both or split them with repair or replacing one. These 2 wells are only 20' apart. It would be more cost effective to have them done at the same time so

the contractor wouldn't have to charge set up fees to immobilize his equipment a second time. Councilwoman Gilson asked if the Water Salesman on Co Rt 41 has been busy since it's been a dry summer thus far. Mr Novak says this time of year it's busy due to people filling pools, however he did speak to someone over on Pine Grove that claims their well has never gone dry but this year it has. Brennans pull about 350,000 gallons per weekend. Supervisor Yerdon says the Town needs to have pumps that are reliable. There is money in the Capital Reserve account to replace the pumps. The price that Mr Novak quoted the Board is from August 2022. The Board tabled it. Last year these pumps would be available in 6 weeks. Right now it's not known if they would be or how long it would take to get them or what the cost would be. The Generator for the Richland site is now in Syracuse. This was ordered over 1 year ago. Mr Novak will get a new quote for the pumps and check the procurement policy. Councilman North would like to refurbish one of the pumps and keep it for a backup for emergency use only. Mr Novak will find out the cost of refurbishing. Town resident Larry Atkinson asked to address the Board. Mr. Atkinson told the Board that refurbishing pumps is what he did for a living. He told the Board that it depends on the packing glands. They can sit on the shelf for a long time all they have to do is wet the packing glands, don't tighten them down first. It depends on the pump without looking at it usually you would just replace the bearings and packing glands. Usually everything gets replaced with stainless steel parts and not galvanized. It may be worthwhile to refurbish one just in case. Mr Pappa added that the drop tube is a ticking time bomb if it's already been pulled to inspect. The consensus is to have one pump reconditioned. Water Service area #5 Extension 1. B&L wrote a Map Plan and Report for 2 parcels. One parcel is on Town Road and the other in the Hamlet of Richland. The next step is for the Board to accept the Map Plan and Report and get the 2 residents to sign the petition, then have a Public Hearing. Petitions need to be signed before a Public Hearing can be set. The total for the 2 people to be added is \$9250. This will get the water to the curb stop and after that is their responsibility. The Town initially paid \$2000. That money will be reimbursed to the Town upon this being established. That is to be split between them. The EDU charge will be \$762.99. That is the current charge in the 2023 Budget. Mr Novak has talked to B&L and he thinks he has found an error in the calculations. He will meet with them soon to discuss this matter.

Zenner Meters: It will cost the Town another \$16,493 to finish the meter project. At the moment we are paying Badger \$1400 and spending over \$9000 per year in labor with the water mechanics driving around collecting data from the old meters. There is about \$4968 left in the Loan that the Town got to do the project. Mr Novak proposes using the remainder of the loan in the amount of \$4968 and the remaining \$11525 spread out of the budget of all water districts. Supervisor Yerdon thinks it makes sense to move forward with finishing the meter project. About 98% of the new meters are reading correctly. ***A motion to go ahead and finish the meter project was made by Councilwoman Gilson and seconded by Councilman Goodsell. In a roll call vote all were in favor with a vote of "AYE".*** A motion in Town Law under article 12A we propose to establish a Public Hearing for the Establishment of Extension of Water District #5 to include 395 Town Road Pulaski, NY, parcel # 102.00-01-07 and 15 Stewart St, PO

Box 92 Richland, NY parcel # 061.01-01-18. ***This motion was made by Councilwoman Gilson and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE".***

The meter at Schoeller Paper is beyond useful life especially for calibration purposes. A replacement meter has been ordered. They have been notified. The cost is \$2150 to replace. The Water Department will coordinate with plant operations. Once the old meter is out Ron will send it out to have it recalibrated. This was a Badger meter and the original cost was \$6000 to install. It is being replaced by an Ultrasonic Meter. It's in the agreement that the Town is responsible for replacement and installment. Contract with GPRS. This is the company that located the 14" water line. The majority of the main is located on an Historical old Railway bed, property, parcel that is contiguous and otherwise under our contract that we currently have with CSX. That is where the majority of it is. The line crosses 2 parcels that are privately owned. Easements are unknown at the moment. Mr Novak would like to meet with at least 2 board members to walk the property. This idea was met with strong objection from Board members. It was suggested that Mr. Novak could video the walk and send it to the Board so they could get an idea where the line was. Mr Novak will be on the hunt to find easements and may have to go to the Oswego County Clerk's Office to find them. This program is under ARPA, GIS locating and Generator. A Special Meeting will have to be held to discuss some issues that will most likely have to be held in Executive Session. There is a lot of sensitive information that will have to be discussed in that session.

DOG REPORT: Next is the Dog Control report for the month of May. ***A motion to accept the report as presented was made by Councilwoman Haynes and seconded by Councilwoman Gilson. In a roll call vote, all were in favor with a vote of "AYE".***

SUPERVISOR REPORT: Supervisors report for February, March and April. ***With no discussion a motion to accept the reports as presented was made by Councilwoman Gilson and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".***

JUSTICE REPORTS: Justice reports for Judge Conger for the months of April and May. Judge Ridgeway report for the month of April. ***A motion to accept the Justices reports was made by Councilwoman Haynes and seconded by Councilman Goodsell. With no discussion and in a roll call vote, all were in agreement with a vote of "AYE".***

WARRANT OF BILLS: ***A motion to accept Abstract # 6 was made by Councilwoman Gilson and seconded by Councilman North. In a roll call vote, all were in favor with a vote of "AYE".***

TOWN BOARD MINUTES: Town Board Minutes for May 9, May 25, and June 6th were presented. With no discussion, ***a motion to accept the minutes was made by Councilwoman***

Haynes and seconded by Councilman North. In a roll call vote, all were in favor with a vote of "AYE".

TOWN CLERKS REPORT: Town Clerk's report for May 2023 is next. A motion to accept the Town Clerks report was made by Councilwoman Gilson and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".

CEMETERY UPDATES: Town Clerk Newcomb recently emailed the Division of Cemeteries Mike Seelman. Late last summer or fall , a vehicle came off the ramp of Route 81 and hit some headstones in the McClelland Cemetery. About 12-15 headstones have been damaged. The vehicle left the scene so no information is known about the vehicle only that it was a Dark color Dodge/Chrysler. A Police report was taken. Mr Seelman advised Mrs. Newcomb, there are no grants available for inactive cemeteries. He did suggest that a Non for Profit 501c3 be established for the cemetery and it could be called "Friends Of McClelland Cemetery". He did say in that case, grants may be available.

TOWN HISTORIAN REPORT: Farmers Market starts this Friday, June 16th and runs through September 30. The Richland Old Home Days will be August 12&13 this year. The Halfshire will host Christmas in Richland again this year. A really good turn out last year with 97 children participating. Shawn Doyle would like to invite the Town Board to have a meeting at the Halfshire this summer or fall.

MISCELLANEOUS BUSINESS: With the Board of Assessment Review short of Board Members, Supervisor Clerk received an application from local resident Sherry LaFlame. ***A motion to appoint Ms. LaFlame to the BAR was made by Councilwoman Haynes and seconded by Councilwoman Gilson. In a roll call vote, all were in favor with a vote of "AYE".***

NEXT TOWN BOARD MEETING: July 11, 2023

MEETING ADJOURNED:

Respectfully submitted by

Millie Newcomb
Town Clerk