

**SPECIAL TOWN BOARD MEETING #2  
TOWN OF RICHLAND  
1 BRIDGE STREET, PULASKI, NY 13142**

***At 12:36 p.m. on March 21, 2022, a motion was made by Councilwoman Haynes and seconded by Councilman Goodsell to open this session of the meeting with non-union employees and Town Board Members.***

Those present at this meeting included most non-union employees, two court clerks, Water Supervisor, Ron Novak, Water Clerk, Mary Yerdon, Highway Superintendent John Fox, and all Town Board members. Others included were Jeff Watson, Sheldon Higby, and Matt LaPoint.

***A motion was made by Councilman Goodsell and seconded by Councilman Yerdon to enter executive session at 12:41 p.m. All members were in favor. This session was used to discuss a particular person.***

***A motion was made by Councilwoman Haynes and seconded by Councilman Goodsell to return to regular session at 1:06 p.m. All members were in favor.***

At 1:15 p.m. Town Clerk, Millie Newcomb and Deputy, Julie Peterson joined the meeting.

Once again, Town Board members discussed all the same aspects as were discussed with the union personnel. Mr. Petrie also presented his audit information reports to the non-union personnel.

Other items discussed included what constituted a 40-hour work week, what call-out means and how it is paid, and many other payments for employees featuring different areas, and perspectives.

More items of discussion with seasonal employees included overtime pay and recording, comp time recording and pay, call out criteria and how and when it gets paid, holiday pay (who gets it and who does not), sick time, accumulated sick time, and reimbursement methods of all kinds were discussed.

Lunch breaks, morning and afternoon breaks were the next to be reviewed.

Part time or/seasonal personnel were informed of their benefits and method of payments.

Talk regarding work conditions and payments along with the request for incentives were discussed.

Mr. Yerdon forwarded a copy of an updated employee handbook which all should read, review, sign, and return for acknowledgement.

Supervisor Krupke and Supervisor Clerk, Tammie Whaley, agreed to work with all highway employees in filling out the new timecards.

Before ending, Supervisor Krupke and Councilman Yerdon agreed to invite anyone to come to the Town Board to question or vent their concerns. All employees were thanked for their dedication and commitment to the Town.

***A motion was made by Councilwoman Haynes and seconded by Councilman Goodsell to retire to executive session to discuss a particular person's working ethics.***

With no motions resulting from executive sessions this meeting ended @ 2:26 p.m.

Respectfully submitted by  
Robert L North

Transcribed by  
Julie Peterson