

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY

DATE: February 3,2022

KIND OF MEETING: Special Town Board Meeting

PLACE: Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

BOARD MEMBERS PRESENT: Supervisor Dan Krupke
Councilman Kern Yerdon
Councilman Allen Goodsell
Councilwoman Sue Haynes
Councilman Robert North

OTHERS IN ATTENDANCE: Attorney Graham Seiter (arrived at 4:16pm), Laird Petrie, Town Clerk, Millie Newcomb

CALL TO ORDER: The meeting was called to order at 4:00 p.m. with Supervisor Krupke leading in the Pledge of Allegiance.

Supervisor Krupke advised the Board that the first order of business is to approve Stephanie Salisbury as the new Court Clerk for the Town of Richland. The salary or pay range was settled on. Supervisor Krupke suggested starting salary would be \$30,000. Her hourly rate comes out to be \$19.23. She has worked the last week or so at an hourly rate because she had to give her notice to her former employer, so she has only worked part time for a period of time. ***A motion to approve the salary of Stephanie Salisbury was made by Councilman Yerdon and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE".***

The Central Water Works building now has heat. Both heaters are finished and working well. The install was just recently finished and it looks like the job was done well. They can be operated separately. The water operators were working on inventory when Supervisor Krupke visited the building. Many new parts were recently delivered. The trailer was brought into the garage so the men were working getting that organized as well. Looks like there will be a break in the weather so Kevin Balcom will be able to help with the wiring and shelving in the trailer. Councilman Goodsell asked about the meeting for the Richland Park grant and whether he was still on the Board. Supervisor Krupke advised that it was an oversight on his part that he was not

informed about the scheduled meeting that included Grant Writer Kristy LaMache. Councilwoman Haynes apologized and said that she assumed that everyone knew and that she would have called Mr. Goodsell. Councilman Yerdon noticed that Councilman North was not on any committees and would like to suggest that he be put on the Audit Committee since he has expertise in that field. Mr Krupke will take a look at it and see what he missed. With that, ***Supervisor Krupke said that he would entertain a motion to enter into Executive Session to discuss the recent findings of an Audit of the Highway Payroll records. The motion was made by Councilman Yerdon and seconded by Councilman Yerdon. In a roll call vote, all were in favor with a vote of "AYE". 4:05pm***

At 6:30pm the motion was made to come out of the Executive Session. This motion was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE". 6:30 pm. Several ideas were discussed with Laird Petrie, Attorney Seiter, and the board. New Payroll sheets, possibly a payroll clerk at the Highway department to look over payroll sheets and or more training on how to fill the sheets out properly. Mr. Petrie will put together his recommendations, and spend time with Supervisor Clerk Tammie Whaley to show her what to look for on the new sheets.

With no more to bring before the Board, a motion to adjourn was made by Councilman North and seconded by Councilman Yerdon. In a roll call vote, all were in favor with a vote of "AYE".

NEXT TOWN BOARD MEETING: February 8, 2022 at 6:00pm.

MEETING ADJOURNED: 6:35pm.

Respectfully submitted by

Millie Newcomb
Town Clerk