

(13C)

**MINUTES OF THE MEETING OF THE TOWN BOARD  
TOWN OF RICHLAND  
1 BRIDGE STREET, PULASKI, NY**

**DATE:** Thursday, January 27, 2022

**KIND OF MEETING:** Special Town Board Meeting

**PLACE:** Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

**BOARD MEMBERS PRESENT:** Supervisor Dan Krupke  
Councilman Kern Yerdon  
Councilwoman Sue Haynes

**OTHERS IN ATTENDANCE:** Attorney, Graham Seiter via Zoom, Julie Peterson, Tammie Whaley, and Kristy LaManche

**CALL TO ORDER:** The meeting was called to order at 11:30 AM

The meeting was held to discuss the CFA Grant in which the Town was awarded for the Richland Parks. The amount of the grant is for \$233,424 in which the Town must match 25%. Kristy LaManche informed the attendees of the list of requested documents from NYS that are needed before we can enter into a contract. The Town needs to provide the state with a boundary/survey map for each parcel and the proposed work for each one. Kristy is e-mailing Attorney Seiter the tax map numbers, the maps must show the meets and bounds. Julie will reach out to the Richland Fire Department to see if they have a survey, deed, and abstract for the parcels that the Town is leasing from them to develop. A SEQR was completed by Kristy for the playground and basketball parcels. *A motion was made by Councilman Yerdon and seconded by Councilwoman Haynes to declare it a negative declaration and to authorize the Supervisor to sign as such. In a roll call vote, members voted as follows: Yerdon, Aye; Haynes, Aye; and Krupke, Aye.* A SEQR for the Richland pond parcel was also completed by Kristy. *A motion was made by Councilwoman Haynes and seconded by Councilman Yerdon to declare it a negative declaration and to authorize the Supervisor to sign as such. In a roll call vote, members voted as follows: Yerdon, Aye; Haynes, Aye; and Krupke, Aye. A motion was made by Councilman Yerdon and seconded by Councilwoman Haynes to schedule a public hearing for the 2 SEQR's for the Richland Park for Tuesday, February 8, 2022. In a roll call vote, members voted as follows: Yerdon, Aye; Haynes, Aye; and Krupke, Aye.* Kristy states that one of the requirements for the grant is to post a project sign acknowledging the state funding. She recommended that we purchase the sign from NYS Corrections. The Town needs

to provide proof of a sexual harassment policy and a non-discrimination policy. ***A motion was made by Councilwoman Haynes and seconded by Councilman Yerdon to adopt a resolution to allow Supervisor Krupke to sign the Non-Discrimination Certification by Contractor and the Prevention of Sexual Harassment in the Workplace Certification by Contractor. In a roll call vote, members voted as follows: Yerdon, Aye; Haynes, Aye; and Krupke, Aye.*** Supervisor Krupke is going to talk to Buildings and Grounds to develop a timeline for construction of the project. The Town has five years to complete the project, they prefer to have it completed in three. Kristy needs to have a dollar value for the Town's contribution, and she would like to have everything to submit to the state after the February 8<sup>th</sup> meeting, if possible. She then reviewed the scope of work that was submitted with the grant application.

Also discussed, was the DASNY Grant that the Town was awarded in the amount of \$50,000 for the Haldane Center Complex. This grant has no Town matching requirements and is a reimbursement grant. The total amount spent must come within \$5,000 of the award amount without going over, so the Town does not incur more expenses. Kristy then reviewed the plan that was proposed for the Haldane project. This project, the Town has three years to complete, which is January of 2025. DASNY does not reimburse for workforce labor.

The meeting was adjourned at 12:50 PM

Respectfully submitted,  
Julie Peterson  
Deputy Town Clerk