

MINUTES OF THE MEETING OF THE TOWN BOARD
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY
******REVISED******

DATE: January 11, 2022

KIND OF MEETING: Special and Regular Town Board Meeting

PLACE: Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

BOARD MEMBERS PRESENT: Supervisor Dan Krupke
Councilman Kern Yerdon
Councilman Allen Goodsell
Councilwoman Sue Haynes
Councilman Robert North

CALL TO ORDER: The meeting was called to order at 4:09 p.m. with Supervisor Krupke leading in the Pledge of Allegiance.

SPECIAL MEETING: *4:00 A motion to enter into Executive Session to discuss Litigation was made by Councilwoman Haynes and seconded by Councilman Yerdon. In a roll call vote, all members voted with a vote of "AYE". 4:10pm. Laird Petrie was invited into the Executive Session by Supervisor Krupke. A motion to exit the Executive Session was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE". 5:48 pm. Supervisor Krupke and the Board will take a brief break before the start of the Regular Board Meeting. A motion to come back into regular session was made by Councilman Yerdon and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE" 6:02 pm.*

OTHERS IN ATTENDANCE: Attorney Graham Seiter (arrived 4:15) ZEO/CEO John Howland, Water Supervisor Ron Novak, Legislature Herb Yerdon, Highway Superintendent John Fox(absent) Town resident, Donna Gilson, Tom King, Laird Petrie and Town Clerk Millie Newcomb

PUBLIC COMMENT: No public comments at this time

LEGISLATIVE REPORT: It's usually a slow time of the year for the Legislature. Mr Yerdon has a flier for Camp Zerbe in Williamstown. A resolution LL #2 of 2022 is to create a Public Defender's Office. He isn't sure it's a good idea but the State says we have to do it. The State will cover the cost initially. Also a review of the Salmon River that was done by some college students. It is available in the Town Clerk's Office for review. Legislator Gilson was not in attendance.

ZONING AND CODE REPORTS: The year end report was given to the Board Members. More money was collected this year over last year with 8 fewer permits being issued. The Year End report that is due to NYS every year by April has been completed and sent in. Things to do in 2022 is to work on the new Zoning Ordinance Planning Board would like to reappoint Jonathan Goodsell and reappoint Charles Deaton to the Zoning Board of Appeals. With the departure of Ron Novak, the board needs to appoint Joe McGrath as Chairman and that will still leave one vacancy for the Planning Board and vacancy for an alternate on the Planning Board. We still have one alternate position on the Zoning Board of Appeals. The Water Board also has one vacancy when Mr. Novak leaves and a vacancy for an alternate for the Water Board. Supervisor Krupke would like to make a recommendation to appoint Joe McGrath to Chairman of the *Planning Board. For a permanent member to the Planning Board, Mr. Krupke would like to *appoint Tom King and appoint Donna Gilson as an alternate. ***A motion was made by Councilwoman Haynes and seconded by Councilman Goodsell. This motion was carried by all members with a vote of "AYE".*** Tom submitted his application and a brief history is as follows. He is a lifelong resident of the Pulaski area and currently lives in the Village of Pulaski. He is a graduate of Clarkson University with a degree in Civil Engineering. He went on with a 37 year career with the NYS Department of Transportation and just retired this past summer. If he gets appointed this evening he is looking forward to working for the betterment of the community. Ron Novak, John Howland sat down with Tom earlier this week and talked to him about this position so he knows a bit of what to expect. Councilman Goodsell asked how many meetings do the Boards use as an alternate. The Planning Board usually has about 10 meetings per year and out of that, the alternate is used 6-7 times probably. His point is, Mr. Goodsell would like to see the alternative get paid since we use them most of the time. Mr Howland added that he has asked for that for over 10 years. Mr Novak also agreed he had asked the same. Since there was a motion on the table, the motion was amended to include that the alternates for the Planning, Zoning, and Water Boards get paid for their attendance. ***Councilman Goodsell made the amendment with Councilwoman Haynes seconding this motion. In a roll call vote, all were in favor with a vote of "AYE".*** When a person is an alternate, do they have the right to speak at the meeting? Per Mr. Howland, the answer is no. If you're an alternate, you have no right to speak unless you are filling in for a regular board member. Mr Yerdons point is, if we are going to pay this person, I don't understand why this person can not give their opinion on any subject, just not vote. Per Mr. Seiter this alternate can participate in the meeting they just can't vote. Unless there are not enough people there then that member becomes a voting member.

Mr. Seiter feels that the Board can let anyone they want speak if they want to. They have no voting power. Mr. Novak called Albany and found out that the Alternate can only speak on a subject in the Public Comment section of a meeting otherwise he cannot speak during the meeting. Mr Novack thinks that the Town should have job descriptions made for all positions in the Town. Board members agreed it may be a good idea to do job descriptions. Mr Howland can get the descriptions done and bring them to the Board. ***A motion to reappoint Charles Deaton, its a 5 year term . This motion was made by Councilwoman Haynes and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".***

WATER REPORT: Minutes for January 4, 2022 were presented to the Board for review. A motion to accept these minutes was made by Councilman Yerdon and seconded by Councilman North. In a roll call vote, all were in favor with a vote of "AYE". Water Supervisor Novak would like to make the recommendation that the Town goes ahead to purchase a new Bill changer at the Water Building on Co rt 41 at the Water Salesman in the Amount of \$750. Shipping and handling of \$20-30. Also a Water rate increase. The Board did talk about it at the last meeting and we voted on it. But Supervisor Krupke spoke to Water Clerk Mary Yerdon about this so it was decided to go from \$2.20 per 1000 gallons to \$2.50 per 1000 gallons. The semi annual charge will go to \$50 or \$100 per year for water usage. ***A motion was made by Councilwoman Haynes and seconded by Councilman North to raise the water use charge and to purchase a new dollar bill reader at the Water Salesman on Co rt 41,. In a roll call vote, all were in favor with a vote of "AYE".*** Mr. Novak would like to inform the Board that there is no Key inventory control to any of the Water Department Buildings. After a discussion with Supervisor Krupke it was decided to purchase new door locks for all the water buildings in the Town of Richland. The Building heat in a portion of the Water Building on County Route 41 is out and in urgent need of getting repaired. There is water in that building and the current furnace is running 24-7 trying to keep up. They are chewing through propane at the present time. This building is going through propane at the rate of \$600 per month. There is no insulation in the truck bays or the archives room. Mr Novak has asked Kevin Balcom for prices for a new Modine System in the bay. If the furnace quits, the Town is going to be in trouble. The Solar field at this time is feeding the records room. The short term solution is to install the modine units and the long term is to get the building insulated. The modine is a ceiling mounted heat similar to what the Highway Building has. The Office area looks like there is some insulation foam board covered up with sheetrock. The best R factor would be maybe spray foam insulation in the ceiling. Repairs on the 2019 Ford truck are ongoing. The chlorine tube in Richland has failed. One of them has a crack in it. To get a new one is \$1667.08 with shipping. Mr Novak is seeking approval to get this part ordered. ***A motion to spend up to \$1700 for a new choline tube was made by Councilwoman Haynes and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE.*** An inventory of parts done by the staff is that there are no replacement parts in case of emergency. 8" and 10" according to B&L the

town should have a minimum of 4 in stock so he anticipates in the future that they will be coming to the Board with a parts list of materials that should be kept in stock . Normally with a pipe failure and you have to put in a section of pipe, you need 2 one on each end. The other issue is that we have no 10" pipe, only 1 collar. Right now if there was a water main failure we would be in trouble. These will be needed in the near future. It's not known if the Town of Sandy Creek has any of these parts. The 8' pipe is at the Highway department he is told. It should be at the Fernwood site. He would like to do an inventory as soon as weather permits. The cell service is very poor at the Well site in Richland. Verizon has a power boosting antenna. They used to be free if you are identified as a poor connection area. Now they are \$ 184 a piece. He is still looking into these. Marginal cell service is a safety concern when the Water operators are working alone. He believes that there should be 3 of them at all the water buildings . He suggests getting them for the operators' homes also. Both Bob and Joe live in areas where cell service is a problem. Supervisor Krupke feels that having these in the Buildings where the chemicals are stored is a priority to get now. ***A motion to go ahead and purchase the boosters from Verizon was made by Councilman Goodsell and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE". These are employee safety issues.*** Mr. Novak feels they should have these in their homes. A recommendation to start putting money aside to paint the new water tower on Bishop Road off Co Rt 5 The cost to have the tower painted would be about \$51,000.

ARPA money is sitting in the Bank. Superintendent Krupke has reached out to Bonidio about the ARPA money and apparently they have lifted some of the restrictions. One of things Mr Krupke would like to do is get the Water Department trailer ready to go with power tools and shelving. Another possibility is to offset labor costs because of the new meter heads. We are delayed so we can do this to bring a temporary person on. The town did get the CFA grant, but still has to come up with \$70,000 to offset the town's contribution . The whole project in Richland will be done with grant money.

BUILDINGS AND GROUNDS & RICHLAND PARKS: Julie Peterson will get with Alycia Smith to get a meeting together for Richland. Kevin has done a lot of work at the Haldane Center. Hockey is going well. The main building was repaired. Overhead door openers have been adjusted.

DOG REPORT: Dog report for December was presented to the Board for review.

HIGHWAY REPORT: No Report

SUPERVISOR REPORT: No Supervisors Report

COMPREHENSIVE PLANNING BOARD MINUTES/UPDATES: There will be a meeting in February. Mr. Krupke will have a meeting with Dawn Holynski on Monday.

JUSTICE REPORTS: Court Clerk Laurie Barber has put in her notice. Her last day will be January 19th. Justice Report for Judge Ridgeway for December 2021 was presented for review

WARRANT OF BILLS: *A motion to approve abstracts # 14 of 2021 and abstract #1 of 2022 was made by Councilwoman Haynes and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE".*

TOWN BOARD MINUTES & TOWN CLERKS REPORT:

Town Board Minutes for December 14th and December 30th were presented along with the Town Clerks Report for December 2021. With no discussion, *a motion to accept the minutes and the Town Clerk report was made by Councilman Yerdon and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE".*

CEMETERY UPDATES: No updates

TOWN HISTORIAN REPORT: Year end report. Shawn Doyle is out of Town and unable to attend tonight.

MISCELLANEOUS BUSINESS: 2021 sales tax revenue is \$224,000. The next highest was in 2019. The Budget was for \$160,000. This is a plus. A resolution from the last meeting to lower the speed limit on Lehigh Road. Standard mileage rate for 2022 is 58.5 per mile. The Procurement Policy, the Investment Policy is next. *A motion to accept the policies as represented was made by Councilwoman Haynes and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE". The Official Undertaking of Public Officers is next. A motion to adopt was made by Councilman Yerdon and seconded by Councilman North. In a roll call vote, all were in favor with a vote of "AYE". Next is the appointment and resolutions. We will fill in Donna Gilson as an alternate on the Water Board, Jonathan Goodsell is extended and Tom King on Planning . A motion to accept was made by Councilman Yerdon and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE".* Next is a proposed COVID policy. With the ever changing world, this is already outdated. Mr Krupke will research and bring it back to another meeting. The Local Government Conference at the Turning Stone. Please turn in the sign up sheets to the Town Clerk by March 17th.

NEXT TOWN BOARD MEETING: February 8, 2022 at 6:00pm

MEETING ADJOURNED: With nothing more to bring before the Board, *a motion to adjourn was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of "AYE". 7:15 pm*

Respectfully submitted by:
Millie Newcomb
Town Clerk