

**Village of Pulaski/Town of Richland  
Comprehensive Plan Committee October 7, 2021  
In-person meeting  
Meeting Minutes**

Present: Dawn Holynski, Melissa Wadkinson, Jan Tighe, Robin Ford

Excused: Robin Philips, Shawn Doyle, Donna Gilson

The minutes from the September 2, 2021 meeting were read and approved upon motion by Jan Tighe, seconded by Melissa, all in favor - none opposed, carried.

**Conceptual Zoning Update Document:**

In reviewing the final Conceptual Zoning Updates suggested by Frank Pavia, land use attorney, the committee agreed the document was ready to be distributed to the Village trustees and Town council members to approve at their meeting in November. A motion was made by Jan, seconded by Robin to send the document to each board for approval. All in favor, none, opposed, carried.

**Climate Action Plan:**

At the September meeting, it was discussed and agreed upon to have a more formal format to our meetings in documenting our committee vote on action items, however, toward the end of the CAP discussion we forgot to make a formal vote on whether to ask the Village and Town Boards to agree to have CNY Regional Planning and Development Board (CNYRPDB) update the 6-year-old CAP at a cost of \$4,000.

The fee includes staff time for CAP committee meetings, gathering information, writing the update, presenting the update at any public meetings/board meetings, travel time/mileage (if necessary), printing materials, and any other related expenses. A motion was made by Melissa and seconded by Jan request the Boards to have CNYRPDB update the Plan. All were in favor, none opposed, carried.

Dawn mentioned that there was hesitation from the Town Board to accept the recommendation of updating the CAP. Dawn called supervisor, Dan Krupke, to ask what the hesitation was and why. She was told the Board wanted to know "It is more about the Plan and what the goals are behind it". He asked if someone from the committee could attend the Town's next board meeting or have Dawn write a report about the Plan to be handed out to the board members. There was discussion as to who might be available to go. There was also discussion on what the highlights (accomplishments) of the past 6 years have been since the original Plan was adopted.

Jan suggested our committee invite Robert Smith from St. Lawrence Eastern Lake Ontario Partnership for Regional Invasive Species Management (SLELO PRISM) come to our next meeting to educate us what invasive species are in our area that might affect our fishing and hunting industry that should be noted in the Plan. A motion was made by Jan, seconded by Melissa for Dawn to contact Mr. Smith and ask him to attend the November meeting. All in favor, none opposed, carried.

Motion to adjourn by Robin, seconded by Jan, all in favor, none opposed. Carried.  
Adjourned at 7:15pm

Next meeting: November 4, 2021

Respectfully submitted,  
Dawn Holynski