

MINUTES OF THE TOWN STAFF CONFERENCE CALL
TOWN OF RICHLAND
1 BRIDGE STREET, PULASKI, NY

DATE: Wednesday, April 22, 2020

KIND OF MEETING: Conference Call

BOARD MEMBERS PRESENT: Supervisor Dan Krupke
Councilman Kern Yerdon
Councilman Allen Goodsell
Councilwoman Donna Gilson

OTHERS IN ATTENDANCE: Supervisor Clerk, Tammie Wilson
Water Clerk, Mary Yerdon
Town Clerk, Millie Newcomb
Deputy Town Clerk, Julie Peterson
Highway Superintendent, John Fox
Village Mayor, Angel Rodriguez
CEO/ZEO, John Howland
Legislator, Herb Yerdon

CALL: The conference call took place at 9:55 a.m.

Dan asked for approval to purchase a two sided reinforced banner for approximately \$900 to show support for the frontline people in the community. Donna recommended checking on the buildings that we are allowed to tie it to to avoid any issues prior to purchasing. Board members authorized Mr. Krupke to make this purchase.

Millie states that tax collection has come to an end and that Julie has settled with the County. There is some confusion with the wording on the tax bills regarding the final day to pay at the Town level. Under the statement that says we collect until April 1st, it says that they can make payments to the County after April 15th. Some people thought they could pay the Town up until the 15th so we have had to send a few payments back to residents. We will address this with the County for next year. The suggestion was made to Millie regarding the Town putting a dropbox outside the Courthouse to collect items for the Town, court payments, dog licenses, water bills, etc. County maintenance, Paul, will check with the County to see if they will allow this. Millie has researched these a little and found one in the \$900 range. This would be set in concrete and locked. At this time it is something to consider as we don't know how things are

going to be in the future, how the governor is going to proceed, and what will be allowed as far as entry into County buildings.

Tammie received the final journal entries from the auditors. She will be entering them in, rebalancing the account, and will then have Williamson Law close out 2019. She hopes to submit the report to the NYS Comptrollers by Thursday, April 30. The assessor has completed the tax rolls and the advertisement will be going in the newspaper. Grievance days will still be scheduled for June, but it is not going to be an in person meeting. Anybody that wishes to submit a grievance will be required to fill out a form that can be mailed or e-mailed and they will then be scheduled a time to verbally go before the board. Mr. Krupke reminded us that we need to find someone to replace Chuck Krupke's seat on the board. Tammie states that we currently only have 3 members on that board as there was already a vacant seat.

Mary says that things are a challenge for her right now. She is having some printer issues. People have been paying bills, she has worked on some issues with Bob. She informed Mr. Fox that the report that he gave her showing what the County removed in water was given to her too late for her to put it on the report she submitted to the state. The report had to be done by March 31st and she did not realize that he had that list. So the final report shows more of a loss than it actually was, by approximately 13,000 gallons.

John says things in his department are going well. The state is going to start delivering sandbags. We are receiving 10,000 to start, Mike Kastler is going to host them at the shop. The highway department will be delivering a tractor trailer load tomorrow to Ramona Beach, at the turn around, and a load to the lighthouse. Dan inquired about the building fixtures at the Haldane. John has been in contact with Craig about it, and he has the key. John took pictures of the dispensers, hand dryers, etc. inside of the building. Craig has ordered stuff and is working on the wiring and conduit. Things are going well. Dan stated that the Town has to purchase the water fountain and Continental will install it. Continental will be coming down to take care of the locks for the garage doors.

Kern reminded everyone to review the employee handbook that was sent to them. Tammie reviewed it and made some suggestions for him. Kern would like to hold the next Town Board meeting in the upstairs courtroom to aid in social distancing. It was stated that the next meeting will still be within the group size restriction dates set by the governor. That will be determined closer to the meeting date as the restrictions may start getting lifted by regions.

Legislator Yerdon says there is a chance that the County may lose 15% for their budget from the state, however, that is still to be determined. As of yesterday the County only has 12 active positive cases of COVID-19 out of 135,000 people. John will be having a group meeting with the State DOT today at 1 pm to explain to Highway departments the budget process and what

could happen as far as funding to their departments. The intention is to prepare them and assist in managing their budgets.

Dan and Herb discussed the sales tax deficit to the County.

NEXT CONFERENCE: The next conference call is planned to take place on Wednesday, April 29, 2020 at 9 a.m.

CALL ENDED: The call ended at 10:18 a.m.

Respectfully submitted by
Julie Peterson
Deputy Town Clerk