

**MINUTES OF THE MEETING OF THE TOWN BOARD**  
**TOWN OF RICHLAND**  
**1 BRIDGE STREET, PULASKI, NY**

**DATE:** October 17, 2017

**KIND OF MEETING:** Public Hearing for the Preliminary Budget and Regular Monthly Town Board Meeting

**PLACE:** Grand Jury Room, H. Douglas Barclay Courthouse Pulaski, NY

**BOARD MEMBERS PRESENT:** Supervisor Dan Krupke  
Councilman Kern Yerdon  
Councilman Alan Goodsell (arrived 5:21pm)  
Councilwoman Sue Haynes  
Councilwoman Donna Gilson

**OTHERS IN ATTENDANCE:** DCO Elisa Dunn  
CEO/ZEO John Howland (arrived at 5:51pm)  
Highway Superintendent John Fox  
Town Attorney, Allison Nelson  
Town Clerk, Millie Newcomb, Deputy Town Clerk Julie Peterson

**CALL TO ORDER:** The meeting was called to order at 5:08 p.m. with Supervisor Krupke leading in the Pledge of Allegiance.

**PUBLIC HEARING FOR THE PRELIMINARY BUDGET OF 2018:** The Board went over line by line while Supervisor Krupke advised the the amount of increase to be raised by taxes was 1.58%. This is under New York State mandated tax cap of 1.84%. The discussion turned to the Justice Court. Councilman Yerdon asked Supervisor Krupke if had heard from the Court in regards to the hours they plan to be open for the public to pay fines. Mr. Krupke advised the board that he had met with Judge Ridgeway about staying open at least 4 hours per day for the public to pay fines. Judge Ridgeway says he thinks they could be open 2-3 hours per day to accommodate the walk-ins. Judge Ridgeway feels that they do not have to have posted public hours, as no other court has published hours in the county. The Board feels that when they agreed to spend 50% more on the budget for the Court System, to give them another clerk , it was with the understanding they would have more public access. The Board made a decision based on what the Judge Ridgeway told them, that with the addition of another clerk, the Court Office would

be open more hours. Justice Ridgeway feels between the phone calls that they get in the office, that constantly interrupts the flow of work getting done, it's impossible for the office to be open more than 2 hours a day. Supervisor Krupke also advised that the Court would schedule appointments with the public to take fine money. The Board feels that the Town is paying a lot out for the Courts and its not asking a lot for it to be open at least 3 hours a day Monday - Thursday. Supervisor Krupke advised the board that Judge Ridgeway explained that once the new clerk was trained that they would consider adding another hour to the published hours. It bothers the Board that the Justice Court came to them asking for help and a bigger budget to hire another clerk with the understanding of the Board that the office would be open more hours per day to accept fine money. The Board made the decision based on that agreement, and it feels that Justice Ridgeway should honor that agreement and have Court Office be open 10am to 1:00 pm. Monday - Thursday. A motion to reduce second court clerk salary to \$10,000 per year and increase the Contingent fund \$20,000 was made by Councilwoman Haynes and seconded by Councilwoman Gilson. In a roll call vote all were in favor with a vote of "AYE". With no further discussion on the budget, Supervisor Krupke would like to thank Bob North for all his hard work and dedication to the Budget. The Board appreciates all the details he has put into it and the knowledge he has in other areas is appreciated. A motion to close the PUBLIC HEARING was made by Councilwoman Gilson and seconded by Councilwoman Haynes. With no other discussion and with a roll call vote, all were in favor with a vote of "AYE". Time was 5:43pm.

**PUBLIC COMMENT:** Councilman Yerdon would like to see the Hwy Reports and Highway defect to get done along with all inventory for all Departments. A good time to start is the first of the year. Bob North had put together a lot of stuff and a lot of the record keeping for the Highway falls on Superintendent Fox.

**WATER REPORT:** Nothing really to report. A bad sensor in the Fernwood generator. No issues to note of the Background checks. Councilman Yerdon thinks its a good idea to have Water Operator Eric Pappa of Sandy Creek to also have a background check on. Also all keys should be written down as to who has them etc:..

**ZONING AND CODE REPORTS:** ZEO/CEO John Howland is in a meeting. His reports are available to the Board for review. A special meeting for the Zoning Code for changes. The changes are available for the Board to review. At 5:51 Mr. Howland arrived. Jim Barrett on Clark Road. A mobile home was moved in with no permit. The property owner sold the lot to Mr. Barrett. They are in the process of having an engineer draw up plans for the pad and septic system. They have until the 18th to come into compliance. The agreement with Mr. Bailey on Route 11 is almost cleaned up. Just a few things still left. Dave Conns agreement with the Town was 20 vehicles. Today he has gotten rid of 15 of them with 27 left. Tires and the juck must also be picked up. He has until October 1 to come into compliance or he was going to Supreme Court.

Jeff Watson on County Rt 48 in Richland , the notice was sent to his Mother in law. The junk has been pretty much picked up. Attorney Nelsons letter usually get people moving. Councilman Yerdon is asking about a hefty fine be implemented on repeat offenders. If the Town takes repeat offenders to Supreme Court hopefully the Court can get authorize a bigger fine each time they go back. This is totally up to the Judge as to the amount of the fine. Attorney Nelson will continue on with Supreme Court for repeat offenders.

**HAGER DRIVE UPDATE:** Just waiting to hear from the Judge. Supervisor Krupke has a call into Attorney Caraccioli.

**DPW GARAGE UPDATE:** Many opinions are out on Social Media about the Highway Garage. Councilman Yerdon just wants to make sure everyone is in favor of the new Highway Facility. A consensus of the Board is that everyone is still in favor of moving forward with the facility.

**DOG REPORT:** Report was presented to Board Members. Question about IMA with other Towns about shared service about Dogs from other towns. Mr. Yerdon would like to have it clear about notification. All efforts should be made to get in contact with Dog Control Officers of the Towns in questions. The Town of Richland has made an agreement with The Town of Albion about the dogs that were picked up in other town and brought into the Town of Richland. First and foremost, is the safety of the dog. Attorney Nelson will send an agreement to the Board members to look over.

**HIGHWAY REPORT:**2003 International truck was sent to Syracuse for repairs. The Bill is about \$6,000 The truck needs to be repaired. Most of cost is labor. There is less than \$1000 in parts. The money is in the budget. Getting all the trucks ready for winter. Just finished up in Richland. Put in about about 1000 ft of drainage pipe. Eight new catch basins. Richland is draining. With all of the rain the last few days it worked. One complaint on Beulah, the gentleman said the water is draining on him. Mr. Fox would like to leave it for the winter to see if everything works . If it still floods in the spring they will work on getting the water away. Worked in the hamlet for 2 ½ days. Also, put 2 more auto sanders in the trucks. The sand pile is done. The Haldane Roof is done. The Hockey Association reported a leak. The guy came up and fixed it. As of right now, no leaks. The roof is guaranteed. The list that was given to Superintendent Fox at the Haldane meeting is done with the exception of the Goal Posts. They will have to wait until spring. The employee handbook should be updated. The Highway crew helped the Village of Pulaski guys on Delano St for 2 days.

**SUPERVISORS REPORT:** Supervisors report was presented. With no discussion, A motion to accept the Supervisor's Report for September was made by Councilwoman Gilson and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of "AYE".

**COMPREHENSIVE PLANNING BOARD MINUTES/UPDATES:** A member stepped down. Selena Belzer . Jan Tighe has agreed to take her seat.

**JUSTICE REPORTS:** September Justice Reports were presented.

**WARRANT OF BILLS:** A motion to accept Abstract #10 of 2017 was made by Councilman Yerdon and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of **"AYE"**

**TOWN BOARD MINUTES:** August 8th and September 12th meeting minutes were presented. A motion to accept the minutes as presented was made by Councilwoman Haynes and seconded by Councilman Goodsell. In a roll call vote, all were in favor with a vote of **"AYE"**

**CEMETERY UPDATES:** Two Senior Students from Pulaski Academy have been working in the Town Clerk's Office putting burial permits into plastic sleeves for their Community Service for graduation. They have been a great help getting the Cemetery Records in order.

**TOWN HISTORIAN REPORT:** No report at this time.

**LEGISLATIVE REPORT:** No report at this time.

**MISCELLANEOUS BUSINESS:** NOCA's 3rd Quarter Report is presented. A motion to enter into an agreement with NOCA was made by Councilman Yerdon and seconded by Councilwoman Haynes. With no discussion all were in favor with a vote of **"AYE"**. Richland Fire Departments Budget for review. Also included is NOCA's Budget for 2018. Snow Foundation Grant for Haldane. A few years ago Jonathan from the Snow Foundation had insinuated that they may be able to help the Town at the Haldane Center. Now that the project has taken off, the town is going to go ahead and make an application out for it . Kristy LaManche has agreed to take on that grant application for the fee of \$1500. The grant amount is \$50,000. A motion to enter into an agreement with Kristy LaManche of K&L Consulting was made by Councilman Yerdon and seconded by Councilwoman Gilson. In a roll call vote, all were in favor with a vote of **"AYE"**. Town of Mexico Local Law #2 . It's just for the Boards information, This is part of the SEQR process is whenever there is an update in Zoning laws, you have to notify the neighboring Towns. The Town Of Mexico did, instead of doing a separate Solar law is that they combined there Wind and Solar energy Laws into one law. Liquor License for Lakeside Restaurant on State Route 3. A motion to accept the Liquor License was made by Councilman Yerdon and seconded by Councilwoman Haynes. In a roll call vote, all were in favor with a vote of **"AYE"**. Next, The Clean Energy Grant, The Town of Richland applied for an extension. The due date is November 22nd for the Town to put in the application. It was the Towns intention to use that money for the future DPW facility. If that project doesn't go through, the board needs to decide where to apply the money.. An example would be a Charging Station for electric automobiles. Other ideas are a solar project at the Haldane Center, maybe lights for football fields, and Solar the

Water Building. A representative from Pop Warner is hoping the Town can help with maybe some bathrooms and a snack shack. The league is always fundraising for special projects. The bathrooms are must and would love to have a community building for those bathrooms. The Town Board would help out with the Porta-Johns. The grant money for the Richland Park hit a roadblock. Bob North just received the packet from Shawn Doyle that has been in his mailbox since July. Mr. North has spoke to Senator Ritchies Office on whether the Town is too late to receive the money. There will be updates to come at a later date.

Motion for recess was made by Councilwoman Gilson and seconded by Councilman Goodsell. I a roll call vote, all were in favor with a vote of **"AYE"** **6:44pm** The Board reconvened at 8:46 pm. A motion to adjourn was made by Councilwoman Gilson and seconded by Councilwoman Haynes. All were in favor with a vote of **"AYE"**

**NEXT TOWN BOARD MEETING:** November 14,2017

**MEETING ADJOURNED:8:46pm**

Respectfully submitted by  
Millie Newcomb  
Town Clerk